

**Texas Women's University - University of North Texas**

**Joint Masters of Social Work Program**

Preliminary Application Screening Check List

JMSW Preliminary Application Screening Checklist

\_\_\_\_\_ Complete JMSW Application

\_\_\_\_\_ Essays

\_\_\_\_\_ Current Resume

\_\_\_\_\_ 3 Letters of Recommendation

- Recommendation 1 \_\_\_\_\_
- Recommendation 2 \_\_\_\_\_
- Recommendation 3 \_\_\_\_\_

\_\_\_\_\_ If current or past enrollment in another MSW program

- MSW Program Recommendation \_\_\_\_\_

\_\_\_\_\_ Unofficial Transcripts

\_\_\_\_\_ International applicants only: Official TOEFL or IELTS

NOTE: Applicants will be informed whether or not they pass the Preliminary Screening Process. If you pass the Preliminary Application Screening process, you will be notified by email and given specific instructions for the formal application.



1. Indicate the program of study in which you are applying:
  - Full-time (2 yrs.) 60 Credits
  - Part-time (4 yrs.) 60 credits
2. Please list the people from whom you have requested a letter of recommendation, their institution, email address, phone number, and their relationship to you.

Name	Institution	Email Address/Phone number/	Relationship to Applicant
1.			
2.			
3.			

3. Please note, if you have been or are currently enrolled in another MSW Program, you must provide an additional letter of recommendation from the chair person or MSW Program Director.

Name	Institution	Role

4. Graduate education requires significant time, effort and commitment. Thoughtful planning and preparation for successful graduate studies is essential. Please describe a specific plan for managing and balancing your education, family, work and personal life during the MSW program. Also, include plans for practicing self-care.

5. Please attach a current resume that addresses your educational, employment, volunteer and other experiences that have prepared you for graduate study in the field of Social Work
6. The essay portion is a very important part of your application. The essay will be assessed based on content, grammar and writing skills. These essays should be double spaced and typed and in accordance with basic APA guidelines (<http://www.apastyle.org/>). The response to all the questions combined should be between 1250 and 1500 words in length. Please address all items requested and attach the essays and include your name on the front and in the footer of each page.

Please address the following questions in your personal statement:

- A. What key experiences have inspired you to pursue the social work profession? What ways do you feel your experiences have prepared you for this profession?
- B. How do you feel your undergraduate degree prepared you for a graduate program and career in Social Work?
- C. Identify your personal strengths and areas that need improvement.
- D. Discuss your professional interests and goals? What contributions do you hope to make in the field as a social worker? What populations or issues would you find challenging to work with?
- E. Discuss your views on the importance of cultural and social diversity in social work practice. Elaborate on experiences that you have had with diverse populations. Describe the impact that you believe these experiences will have on your practice as a professional social worker.

In addition, the Admissions Committee will consider the following in their review of your personal statement:

- Critical thinking skills
- The ability to write at the level of a professional with appropriate grammar, spelling, and structure.
- Thoroughness and organization of responses
- The applicant's display of reasonable knowledge about themselves and the goodness of fit with the profession
- The applicant's professional readiness and emotional suitability for the field of Social Work

7. After graduate school I plan to (check one)

- Pursue a career in social work.
- Pursue an academic or research career.
- I don't know at this time.
- Other. Please

explain\_\_\_\_\_

**Criminal Background:** Applicants need to be aware that employment in most Social Work fields of practice and most employment agencies require criminal background checks. Past convictions do not necessarily preclude admissions to the JMSW program, however, they may impact availability of required field placements and future employability. It is also important to note that social work education prepares student for licensure and professional practice. The Texas State Board of Social Work Examiners application for licensure and others states' applications require disclosure and evaluation of criminal background. Applicants have a responsibility to investigate how this information may apply to their circumstances.

If you have been enrolled in another MSW Program, will you be seeking to transfer course credits if you are accepted to the JMSW Program?                      Yes              No              N/A

Transfer credits are limited in accordance with graduate school guidelines of up to 12 semester credits and are subject to JMSW approval. Please note that credit acceptance is not guaranteed, once admitted to the program, students would formally submit course syllabi and be notified of the outcome in writing.

Course Number	Course Name	Grade
1.		
2.		
3.		
4.		

I affirm that the information provided in this application for admission to the Joint MSW program, and in any attachments hereto, are true and complete. I understand that the Joint MSW program will use the information I have provided in reaching an admissions decision. I further understand that if I am admitted and the information provided is found to be false, incomplete, or incomplete by another, I may be dismissed from the Joint MSW program.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

In submitting this application to the joint program, and in accordance with the Family Educational Rights and Privacy Act (FERPA), I authorize information regarding my educational records and progress to be shared between TWU and UNT. My signature, below, acknowledges my consent for the sharing of this information between faculty and other university personnel with a legitimate educational interest.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*\*\* Application materials will not be returned to the applicant \*\**