



Texas Woman's University - University of North Texas  
**Joint Masters of Social Work Program**  
Preliminary Advanced Standing Application Screening  
Checklist

JMSW Advanced Standing Preliminary Application Screening Checklist

To apply, please submit the following items to [socialwork@twu.edu](mailto:socialwork@twu.edu).

\_\_\_\_\_ Complete JMSW Application

\_\_\_\_\_ Personal Statement

\_\_\_\_\_ Current Resume

\_\_\_\_\_ 3 Letter of Recommendation

- Recommendation 1 \_\_\_\_\_
- Recommendation 2 \_\_\_\_\_
- Recommendation 3 \_\_\_\_\_

\_\_\_\_\_ If currently or previously enrolled in another MSW program

- MSW Program Recommendation \_\_\_\_\_

\_\_\_\_\_ ALL Official or Unofficial Transcripts

\_\_\_\_\_ International applicants only: Official TOEFL or IELTS

NOTE: Applicants will be informed as to whether or not they pass the Preliminary Screening Process. If you pass the Preliminary Application Screening process, you will be notified via email and given specific instructions for the formal application.

**TWU- UNT Joint MSW Program**

**Preliminary Application Screening**

**Application to the Advanced Standing MSW Program Full- time/ Part- time**

ATTENTION APPLICANTS: Both Last and First Names MUST match the name used on all official documents.

**1. General Information**

Name:

\_\_\_\_\_  
(First) (Middle) (Last)

Preferred First Name:

\_\_\_\_\_

Address:

\_\_\_\_\_  
(Number & Street) (Apt. Number)

\_\_\_\_\_  
(City) (State) (Zip)

Country of Citizenship:

\_\_\_\_\_

**2. Contact Information**

Phone Number: \_\_ ( ) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Cell Phone Number: \_\_ ( ) \_\_\_\_\_

Gender \_\_\_\_\_

Date of Birth \_\_\_\_\_  
(MM/DD/YYYY)

**3. Are you, a spouse, or parent currently employed at the University of North Texas? \_\_\_yes \_\_\_no**

Are you, a spouse, or a parent currently employed at Texas Woman's University? \_\_\_yes \_\_\_no

4. Indicate the program of study you are applying for:

Advanced standing Part-time (30 hours in two years)

Advanced standing Full-time (30 hours in one year)

**5. Academic Background**

Please provide ALL transcripts (official or unofficial) from each college or university that you have attended.

a) Did you earn a BSW degree from a CSWE academic program?

**Yes No (circle one)**

b) Undergraduate School and Location (State, if applicable) which awarded BSW Degree:

Country: \_\_\_\_\_

State/Territory: \_\_\_\_\_

School: \_\_\_\_\_

Location (Other): \_\_\_\_\_

(City, State if in U.S.)

School (Other): \_\_\_\_\_

Enter the name of institution which awarded degree

c) Date Bachelor's Degree Earned: \_\_\_\_\_ (MM/YYYY)

d) Undergraduate Grade Point Average last 60 hours: \_\_\_\_\_

e) Social Work Major Grade Point Average: \_\_\_\_\_

Please provide ALL transcripts (official or unofficial) from each college or university that you have attended.

f) Academic Institution: \_\_\_\_\_

i. Location of University: \_\_\_\_\_  
(City, State if in U.S., and Country)

ii. Type of Degree if applicable: \_\_\_\_\_  
(eg., BA, BS, BArch, MA, MS, PhD, etc.)

- iii. Major: \_\_\_\_\_
- iv. Total GPA: \_\_\_\_\_
- v. GPA in last 60 credit hours if applicable: \_\_\_\_\_
- vi. Dates Attended: \_\_\_\_\_  
(MM/YYYY - MM/YYYY)
- vii. Graduation Date: \_\_\_\_\_

g) Academic Institution: \_\_\_\_\_

- i. Location of University: \_\_\_\_\_  
(City, State if in U.S., and Country)
- ii. Type of Degree if applicable: \_\_\_\_\_  
(eg., BA, BS, BArch, MA, MS, PhD, etc.)
- iii. Major: \_\_\_\_\_
- iv. Total GPA: \_\_\_\_\_
- v. GPA in last 60 credit hours if applicable: \_\_\_\_\_
- vi. Dates Attended: \_\_\_\_\_  
(MM/YYYY - MM/YYYY)
- vii. Graduation Date: \_\_\_\_\_

h) Academic Institution: \_\_\_\_\_

- i. Location of University: \_\_\_\_\_  
(City, State if in U.S., and Country)
- ii. Type of Degree if applicable: \_\_\_\_\_  
(eg., BA, BS, BArch, MA, MS, PhD, etc.)
- iii. Major: \_\_\_\_\_
- iv. Total GPA: \_\_\_\_\_
- v. GPA in last 60 credit hours if applicable: \_\_\_\_\_
- vi. Dates Attended: \_\_\_\_\_  
(MM/YYYY - MM/YYYY)
- vii. Graduation Date: \_\_\_\_\_

- i) Academic Institution: \_\_\_\_\_
- i. Location of University: \_\_\_\_\_  
(City, State if in U.S., and Country)
  - ii. Type of Degree if applicable: \_\_\_\_\_  
(eg., BA, BS, BArch, MA, MS, PhD, etc.)
  - iii. Major: \_\_\_\_\_
  - iv. Total GPA: \_\_\_\_\_
  - v. GPA in last 60 credit hours if applicable: \_\_\_\_\_
  - vi. Dates Attended: \_\_\_\_\_  
(MM/YYYY - MM/YYYY)
  - vii. Graduation Date: \_\_\_\_\_

Please Note: If you need to list more institutions please attach a separate sheet with the information.

**6. Publications/Honors**

List any publications or scholarship honors:

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**7. Extracurricular, Community, or Professional Activities**

List Your Major Service Roles:

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(List any office(s) held, indicate if elected or appointed, date(s), responsibilities).

**8. References** (Professional or Academic only)

Please list the people for whom you have requested a letter of recommendation, their email address, and relationship to you e.g., faculty advisor, instructor, employer, or supervisor. **Do not use relatives, therapists, or personal friends.**

j) Reference 1 Name: \_\_\_\_\_

i. Reference 1 Title: \_\_\_\_\_

ii. Reference 1 Organization/Business Name: \_\_\_\_\_

iii. Reference 1 Relationship to You: \_\_\_\_\_

iv. Reference 1 E-mail address: \_\_\_\_\_

k) Reference 2 Name: \_\_\_\_\_

i. Reference 2 Title: \_\_\_\_\_

ii. Reference 2 Organization/Business Name: \_\_\_\_\_

iii. Reference 2 Relationship to You: \_\_\_\_\_

iv. Reference 2 E-mail address: \_\_\_\_\_

l) Reference 3 Name: \_\_\_\_\_

i. Reference 3 Title: \_\_\_\_\_

ii. Reference 3 Organization/Business Name: \_\_\_\_\_

iii. Reference 3 Relationship to You: \_\_\_\_\_

iv. Reference 3 E-mail address: \_\_\_\_\_

m) Have you ever been terminated or sanctioned by a social work program or licensing board?

If yes, explain:

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n) Please note, if you have been or are currently enrolled in another MSW program, you must provide an additional letter of recommendation from the chair person or MSW Program Director.

i. Reference 4 Title: \_\_\_\_\_

ii. Reference 4 Institution: \_\_\_\_\_

iii. Reference 4 Role: \_\_\_\_\_

9. Graduate-level education requires significant time, effort, and commitment. Thoughtful planning and preparation for successful graduate studies are essential. Please describe a specific plan for managing and balancing your education, family, work, and personal life during the MSW program. Include plans for practicing self-care.

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10. Please attach a current resume that addresses your educational, employment, volunteer, and other experiences that have prepared you for the graduate study in the field of Social Work.

**11. Personal Statement**

The TWU/UNT Joint Master of Social Work Program is designed to prepare students for professional generalist social work practice. The personal statement requirement is an important part of your application. It is required that you submit a 1250 to 1500 words in length, typed, and double spaced personal narrative. Please address the following questions in your personal statement:

- A. How do you feel your undergraduate BSW degree and/or previous professional experience prepared you for a graduate program and career in Social Work?
- B. Identify your personal strengths and areas that need improvement.
- C. Discuss your professional interests and goals? What specific contributions do you hope to make in the field as a social worker? What role do you see yourself playing as a professional social worker? What populations or issues would you find challenging to work with?
- D. Discuss your views on the importance of cultural and social diversity in social work practice. Elaborate on experiences that you have had with diverse populations. Describe the impact that you believe these experiences will have on your practice as a professional social worker.
- E. Discuss a contemporary social problem impacting society today. Outline how you will contribute to its solution.

In addition, the Admissions Committee will consider the following in their review of your personal statement:

- Critical thinking skills
- The ability to write at the level of a professional with appropriate grammar, spelling, and structure
- Thoroughness and organization of responses
- The applicant’s display of reasonable knowledge about themselves and the goodness of fit with the profession
- The applicant’s professional readiness and emotional suitability for the field of Social Work

**12. After graduate school I plan to (check one)**

- Pursue a career in social work.
  - Pursue and academic or research career.
  - I don't know at this time.
  - Other. Please explain:
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**13. Criminal Background**

Applicants need to be aware that employment in most Social Work fields of practice and most employment agencies require criminal background checks. Past convictions do not necessarily preclude admissions to the JMSW program, however, they may impact availability of required field placements and future employability. It is also important to note that social work education prepares students for licensure and professional practice. The Texas State Board of Social Work Examiners application for licensure and others states' applications require disclosure and evaluation of criminal background. Applicants have a responsibility to investigate how this information may apply to their circumstances. Applicants should expect to have a criminal background check before entering field.

\*Note: By submitting this application and attachments, you are indicating that the information you have provided is true and complete. You are further indicating that you understand that if you are admitted and the information is found to be false or incomplete, you may be dismissed from the joint MSW program. In addition, by submitting this application to the joint MSW program, you authorize information regarding your educational records and progress to be shared between TWU and UNT faculty and other university personnel.

*\*\* Application materials will not be returned to the applicant \*\**



In submitting this application to the joint program, and in accordance with the Family Educational Rights and Privacy Act (FERPA), I authorize information regarding my educational records and progress to be shared between TWU and UNT. My signature, below, acknowledges my consent for the sharing of this information between faculty and other university personnel with a legitimate educational interest.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*\*\*Application materials will not be returned to the applicant\*\**