

**Texas Woman's University and the University of North Texas Joint MSW Program**

**MSW Recommendation Form**

**TO THE APPLICANT:** Please include your full name below, along with the information requested about the individual you have asked to make the recommendation. Keep in mind that these are professional references; therefore, you should select referees who are familiar with your educational background, employment, and/or professional skills. You should not ask a family member, peer, classmate, co-worker, or friend to serve as a reference. Please send this recommendation form as an email attachment to your recommenders.

**TO THE RECOMMENDER:** The applicant whose name is listed below is applying for to the TWU-UNT Joint Master's Program in Social Work and has requested that your recommendation be included as part of the information on which our Admissions Committee will base its decision. We thank you for your time and careful response to this request.

[Empty text box for applicant name]

**Name of Recommender**

[Empty text box for recommender name]

**Position or Title**

[Empty text box for position or title]

**School or Agency**

[Empty text box for school or agency]

**Address** **City** **State** **Zip Code**

[Empty text box for address, city, state, and zip code]

**Telephone** **Email**

[Empty text box for telephone and email]

Under the provision of the Family Education Rights and Privacy Act of 1974, accepted students are given the right to inspect their records, including letters of recommendation. In order to encourage candor on the part of the individual completing this form, the student may choose to waive the right of access to this recommendation form. If you wish to waive the right to examine this recommendation form, and any attached letter submitted with it, please sign below. If left unsigned, you will have access to the form upon acceptance to the Joint TWU-UNT MSW Program.

**Applicant's Signature** **Date**

[Empty text box for applicant's signature and date]

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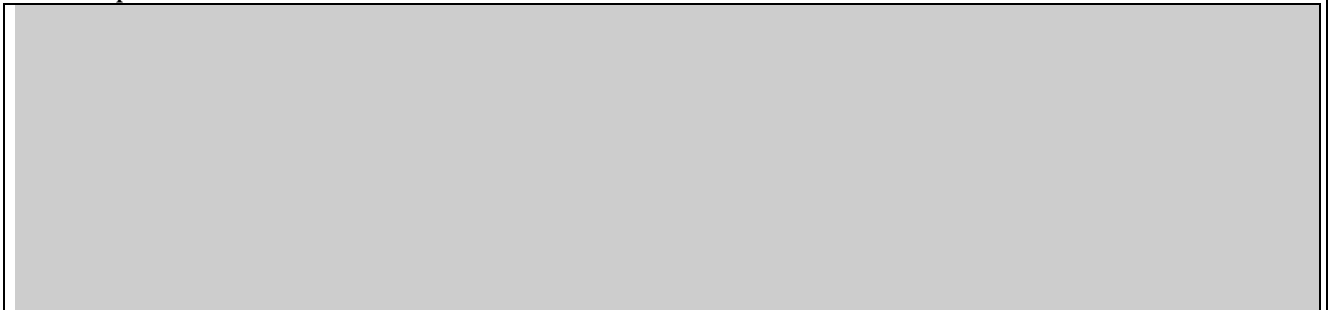
1. In what capacity and how long have you know the applicant?



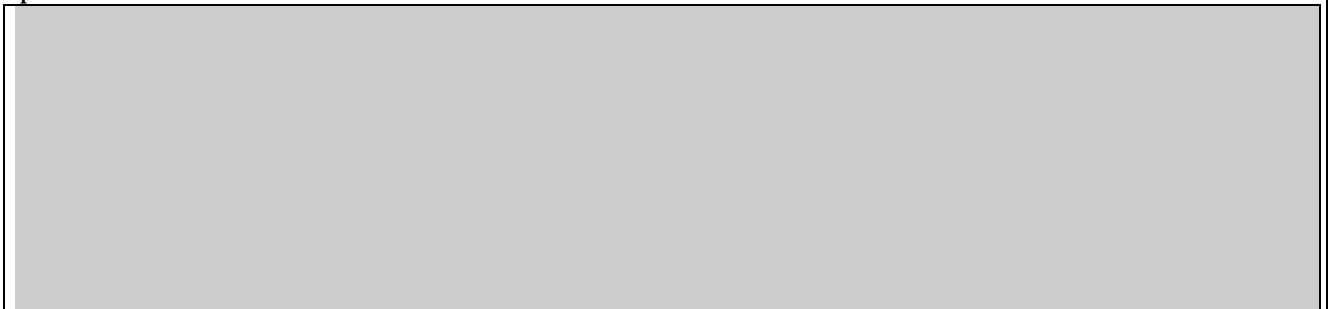
2. What do you consider to be the applicant's major strengths as a candidate for professional education and career in social work?



3. In what areas does the applicant need to have strengthened as potential graduate student and/or as a professional social worker?



4. Please discuss any personal knowledge that you have of the applicant's experience in social service. Indicate the nature of the experience and your assessment of the applicant's performance.



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5. Please respond to the following statements as thoroughly as possible

<b>ABILITY TO HANDLE ACADEMIC DEMANDS</b>	<b>POOR</b>	<b>Below Average</b>	<b>Average</b>	<b>Above Average</b>	<b>Outstanding</b>	<b>Unable to Rate</b>
Ability to think clearly and logically						
Ability to comprehend theoretical material						
Ability to use theoretical material in real life situations						
Ability to express ideas clearly in writing						
Ability to communicate ideas & concepts clearly to others						
Ability to assume responsibility: carry out assignments and tasks						

<b>APPROPRIATENESS FOR SOCIAL WORK PROFESSION</b>	<b>POOR</b>	<b>Below Average</b>	<b>Average</b>	<b>Above Average</b>	<b>Outstanding</b>	<b>Unable to Rate</b>
Awareness of social problems						
Has a sensitive, objective attitude towards others						
Ability to recognize the strengths of others						
Commitment to the profession of social work						
Willingness to engage in social change						
Commitment to social work values						
Ability to help people who are under stress						
Ability to work with difference in people (race, class, gender, etc.)						

(Please proceed to next page)

<b>PERSONAL QUALITIES</b>	<b>POOR</b>	<b>Below Average</b>	<b>Average</b>	<b>Above Average</b>	<b>Outstanding</b>	<b>Unable to Rate</b>
Leadership Ability						
Demonstrates initiative and motivation						
Ability to exercise sound judgement						
Demonstrated personal integrity						
Creativity						
Ability to be flexible and capable of change						
Level of maturity						
Ability to cope effectively with personal life stresses						
Ability to maintain relationships with others						
Willingness to accept constructive criticism						
Ability to work well as a team member						
Ability to express empathy						
Resourcefulness						
Demonstrates self-awareness						

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6. Please use the space below for additional comments you would like to make regarding the applicant. Feel free to address any features of the applicant’s repertoire about which we may not have inquired.

7. Please provide your overall evaluation of this applicant with respect to admission to the JMSW program

- Highly recommend  
 Recommend  
 Recommend with reservation  
 Not Recommended

8. May we contact you via e-mail or phone for follow up questions should they arise?    Yes        No

We would like to thank you, in advance, for taking the time to provide a candid and thorough evaluation of the applicant's skills and capabilities.

Signature of Recommender

Date

Please send the completed application form to [socialwork@twu.edu](mailto:socialwork@twu.edu).